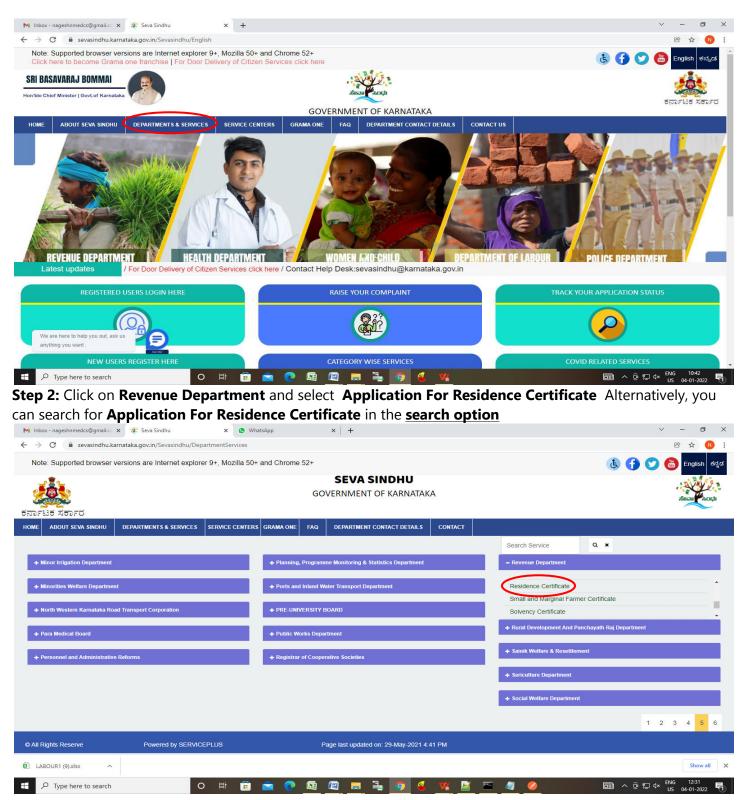
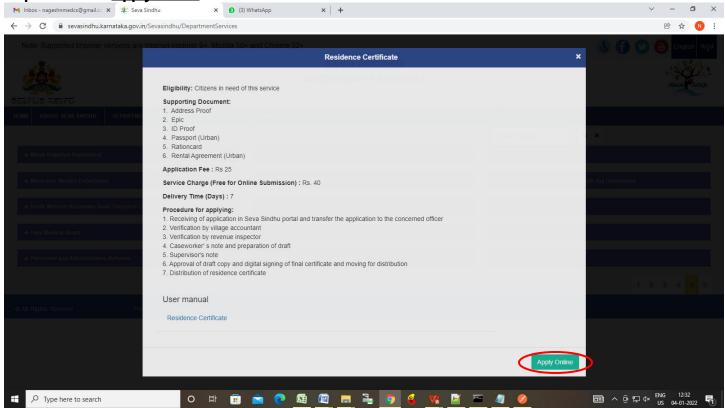
# ಕಂದಾಯಇಲಾಖೆ Revenue Department ವಾಸಸ್ಥಳಪ್ರಮಾಣಪತ್ರಕ್ಕಾಗಿಅರ್ಜಿ

# **Application for Residence Certificate**

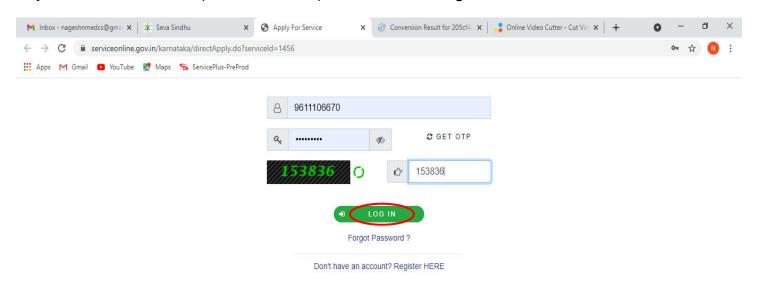
### Step 1: Go to sevasindhu.karnataka.gov.in website and click on Departments & Services



### Step 3 : Click on Apply online



Step 4: Enter the username, password/OTP, captcha and click on Log In button.



### Step 5 : Enter Ration Card no. or Aadhar ID and click on Go

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	Ration card No.			

**Step 6 :** Enter the details and click on **Go**. If **OTC** is available, click on YES. Make the payment directly to get the caste certificate

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## Step 7 : If OTC is not available Fill the Applicant Details

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Step 8 : Verify the details. If details are correct, Enter Captcha and click on Submit

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**Step 9 :** A fully filled form will be generated for verification, If you have any corrections click on **Edit** option, Otherwise proceed to **Attach annexures** 

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# Step 10 : Click on Attach annexures

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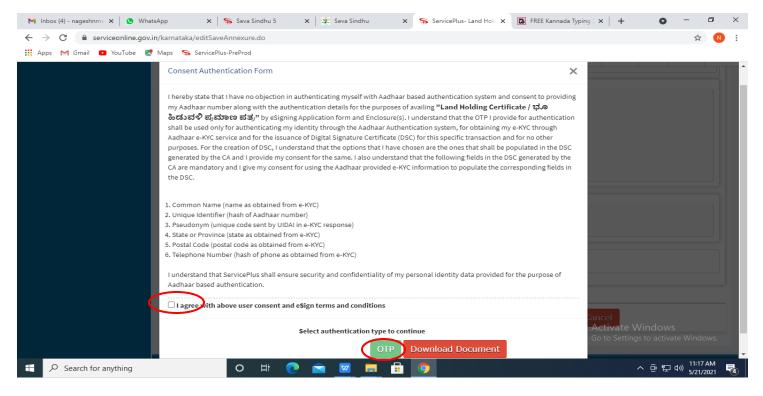
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**Step 11 :** Attach the annexures as required and click on <u>Save Annexure</u>.

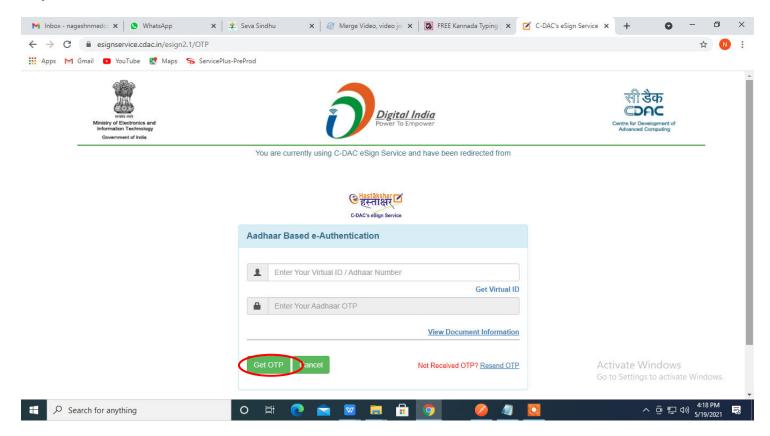
Step 12: Saved annexures will be displayed and click on <u>e sign and Make Payment</u> to proceed

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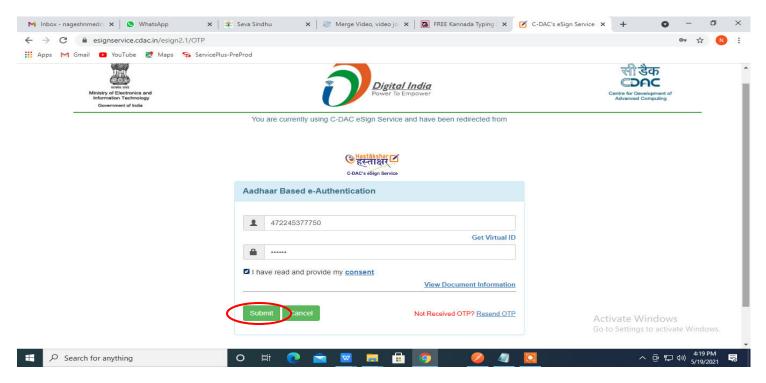
**Step 13 :** Click on I agree with above user consent and eSign terms and conditions and Select authentication type to continue and click on **OTP** 



### Step 14: Enter Aadhar Number and click on Get OTP



### Step 15: Enter OTP and click on Submit



## Step 16 : Select Mode of Payment and Click on Make Payment and proceed

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**Step 17:** Select **Payment method**, enter the details and Click on **Make payment** 

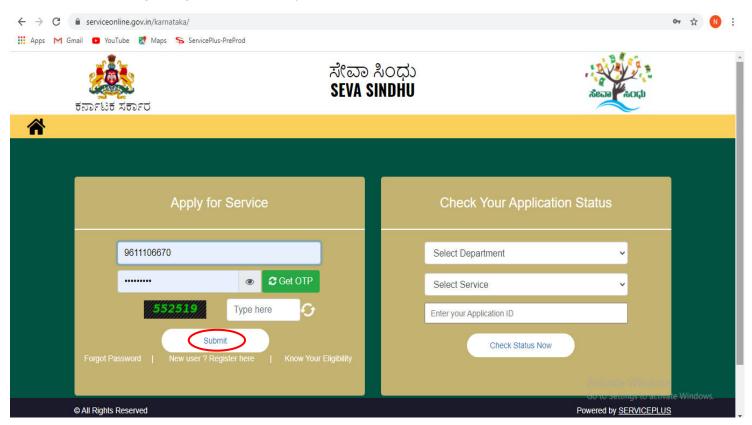
**Step 18 :** After **Payment** is successful, acknowledgement will be generated. Acknowledgment consists of applicant details and application details for applicant's reference.

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## **Step 19 :** To download the certificate, go to the **sevasindhu.karnataka.gov.in** and click on **<u>Registered Users</u>** <u>Login Here</u>



Step 20: Once the login page is open, enter your username, password/OTP, captcha and click on Submit.



**Step 21 :**Click on **View Status of Application --> Track application status**. Enter Application Reference Number (you can refer to Acknowledgment/SMS to get Application Reference Number) and click on **Get Data**.

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### **Step 22**: Check Current Status of the application. If it is delivered, Click on **Delivered**.

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Step 23 :Under Issue Document(s), click on Output certificate

**Step 24** : **Residence Certificate** Output certificate will be downloaded. You can print the certificate if required.

